

**LINKED MINUTES OF A REGULAR MEETING OF THE VETERNS MEMORIAL
ADVISORY BOARD OF THE CITY OF CARLSBAD, NEW MEXICO, HELD IN THE
PUBLIC WORKS BUILDING ON JULY 15, 2026, AT 4:30 P.M.**

Present:	Tom Larison	Chairman
	James Prentiss	Vice Chairman
	John Wixom	Board Member
	Kelly Wixom	Board Member
	Steve Angell	Board Member
	Kay Hill	Board Member
	Paul Hill	Board Member

Absent:	James Prentiss	Vice Chairman
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Also Present:	Jalynn Armendarez	Open Meetings Act Manager
	John Lowe	Deputy Public Works Director

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:10 **1. ROLL CALL AND DETERMINATION OF QUORUM**

Roll was called, determining the presence of a quorum.

0:00:31 **2. APPROVAL OF MEETING MINUTES – JUNE 17, 2026**

0:01:55 **MOTION**

The motion was made by Mrs. Wixom and seconded by Mr. Angell I to approve the meeting minutes from June 17, 2026

0:02:13 **VOTE**

The vote was as follows: Yes – Larison, Wixom, Wixom, Angell, Hill, Hill; No - None; Absent - Prentiss; the motion carried.

0:02:28 **3. DISCUSSION REGARDING VETERANS ACTIVITIES**

Mr. Larison said he spoke with Wren Prather-Stoud regarding the bronze dog statue. He said he viewed a statue she had previously created and requested a quote for a bronze version but has not received a response. **Mrs. Wixom** asked whether the statue had to be made of bronze. **Mr. Angell** said yes. **Mrs. Hill** said the bronze would provide greater longevity. **Mr. Larison** said he is still two donors short for the commemorative bricks. He said he plans to meet with the gentleman overseeing the bricks when he is in town in August. **Mrs. Hill** said a recent photo of Veterans Memorial Park published in the Carlsbad Local showed the marble stones appearing glazed over. **Mrs. Wixom** stated that she had located a company that specializes in cleaning headstones and would forward the information to the board. **Mr. Larison** said

he and Mr. Prentiss attended a meeting of the Carlsbad Veterans Advisory Group. He said the meeting was productive, with one of the primary topics of discussion being the bench that was relocated from Veterans Memorial Park to the Veterans Cemetery. Mrs. Hill asked whether any events were being planned for Veterans Day on November 11. Mr. Larison responded that no plans have been made at this time.

0:08:21 **4. DISCUSSION OF FOUNDATION FINANCIAL REPORT**

Mr. Larison reported that the current account balance is \$87,437.00. He also noted that the most recent donation received and deposited was from Jaime's Welding.

0:09:36 **5. DISCUSSION OF DONATION AND SPONSORSHIPS**

Mr. Larison stated that the most recent donation received was from Jaime's Welding.

0:10:00 **6. DISCUSSION OF EDUCATION AND SOCIAL MEDIA OUTREACH EFFORTS**

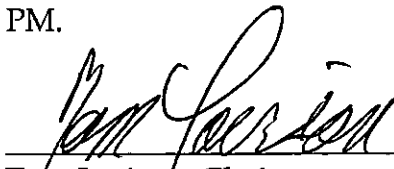
Mr. Larison stated that the board had previously discussed creating business cards. He said he would like to move forward with having them made, with one business card that includes each board member's contact information on the back. Mr. Larison said the board's social media outreach efforts have been postponed until a later date.

0:12:40 **7. REVIEW VETERANS BENCH PLACEMENT PROCEDURE**

Mrs. Armendarez stated that, at the previous meeting, Mr. Prentiss provided the board with a draft of the application. She said the application would be forwarded to administration for further review and discussion regarding the next steps in the process.

0:18:35 **Adjourned**

With no further business to discuss, Mr. Larison declared the meeting adjourned at 4:49 PM.



Tom Larison, Chairman



Date