

**LINKED MINUTES OF THE CITY OF CARLSBAD SHOOTING RANGE
ADVISORY COMMITTEE HELD AT THE PUBLIC WORKS BUILDING ON
AUGUST 13, 2026, AT 5:00 P.M.**

Present: Richard West Chairman
Graydon Clark Board Member
Rex Prather Board Member
Jennifer Cottingham Board Member *Arrived at 5:08*

Absent: Brian Fox Vice Chairman

Also Present: Michael Hernandez Parks Superintendent
Stephan Brown Compliance Clerk

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:02:35 **1. ROLL CALL AND DETERMINATION OF QUORUM**

Roll was called determining the presence of a quorum.

0:03:12 **2. APPROVAL OF MEETING MINUTES – APRIL 9, 2026**

0:04:10 **MOTION**

The motion was made by Mr. Clark and seconded by Mr. Prather to approve the meeting minutes from April 9, 2026

0:04:25 **VOTE**

The vote was as follows; Yes - West, Clark, Prather; No - None; Absent - Fox, Cottingham; the motion carried

0:04:42 **3. REVIEW APPROVED RANGE RESERVATIONS**

Date: August 29, 2026	Name: Billy Thomas, Brian Patterson	Event: Archery Shoot	Range: Archery Range and Pistol Range	Time: 7:00 A.M. – 7:00 P.M.
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0:11:09 **4. DISCUSS RANGE IMPROVEMENTS AND MAINTENANCE**

Mr. Hernandez stated on August 12, the Public Works Department mowed the area and conducted weed management. **Mr. Clark** suggested additional weed management be performed on the runway. **Mr. Hernandez** agreed and noted the cracks in the runway would be resealed and repaired.

Ms. Cottingham stated she has foam targets available for use as replacements for the range targets. **Mr. West** asked if additional targets would be purchased. **Mr. Hernandez** confirmed more targets could be purchased.

Ms. Cottingham stated there has recently been an issue with individuals shooting firearms at the archery range. **Mr. Hernandez** suggested fencing off the archery range and making it available by reservation only to help prevent future incidents. **Ms. Cottingham** suggested investing in a camera system.

0:23:25

Adjourn

With no further business, Mr. West adjourned the meeting at 5:24 P.M.

Richard West, Chairman

Date