

**LINKED MINUTES OF THE CITY OF CARLSBAD WALTER GERRELLS
PERFORMING ARTS CENTER ADVISORY BOARD HELD AT THE WALTER
GERRELLS PERORMING ARTS CENTER ON MAY 6, 2026, AT 6:00 P.M.**

Present:	Elaine Finley	Chair
	Danita McCormick	Board Member
	Amanda Hale	Board Member

Absent:

Also Present:	Curtis McKinney	WGPAC
	Nicholas Leone	WGPAC
	Dina Navarrette	Director of Community Development
	Jalynn Dominguez	Open Meetings Act Manager
	Stephan Brown	Compliance Clerk

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:58 **1. ROLL CALL AND DETERMINATION OF QUORUM**

Roll was called determining the presence of a quorum.

Jalynn Dominguez stated that the new Chapter 2 Ordinance is to help resolve any differences between the boards, committees, and commissions. She stated that some changes have been made, such as time, frequency, location, attendance, and the maximum number of voting members. **Ms. Dominguez** emphasized that attendance will be strictly enforced moving forward. She also stated that the board will be limited to a maximum of 5 voting members; however, no current members will be removed and will complete their terms.

0:19:32 **2. APPROVAL OF MEETING MINUTES – MARCH 4, 2026**

0:20:22 **MOTION**

The motion was made by Ms. Hale and seconded by Ms. McCormick to approve the meeting minutes from March 4, 2026

0:20:29 **VOTE**

The vote was as follows; Yes - Finley, McCormick, Hale; No - None; Absent - None; the motion carried

0:21:19 **3. WALTER GERRELLS PERFORMING ARTS CENTER FACILITY REPORT**

0:31:11 **A. Financial Report**

Ms. Hale asked whether the rental dates could be specified on the check when it is sent to the city. **Ms. Navarrette** stated only one check is submitted to the city each month, and the city tracks the funds and understands which dates the payment covers.

0:31:38 **B. Event Review**

Mr. McKinney highlighted the April events, including Ten 10 Life Church, Genesis Carlsbad, Genesis Loving, Packs for Hunger, K-pop, the Norteño Show, an anniversary booking, the Cavemen Band, and Hawgfest.

Ms. Navarrette asked whether any events would be taking place for the Fourth of July. **Mr. McKinney** stated no events were currently planned and encouraged the public to attend any events the city would be holding for the holiday.

0:31:39 **4. REVIEW OF MANAGEMENT CONTRACT WITH CARLSBAD LIVE**

Ms. Navarrette stated a few changes had been made to the previous contract. She explained that the security requirements had been updated to require one security guard for every 100 attendees.

Ms. Finley asked about prior issues involving customers not hiring fully licensed security companies. **Mr. McKinney** stated the issues had been resolved and that the website now includes recommended licensed security companies. He added fully licensed catering vendors have also been added to the website.

0:46:22 **Adjourn**

With no further business, Elaine Finley adjourned the meeting at 6:48 PM.

Elaine Finley, Chair

Date