

**LINKED MINUTES OF A REGULAR MEETING OF THE DISABILITIES  
ADVISORY BOARD OF THE CITY OF CARLSBAD, NEW MEXICO, HELD IN THE  
JANELL WHITLOCK MUNICIPAL COMPLEX BUILDING ON APRIL 10, 2026, AT  
10:30 A.M.**

Present:	Deborah Pinching	Chairman
	Rory O'Neil	Vice Chairman
	Machell Tackett	Board Member
	Carrie Boatwright	Board Member
	Ellen Krumm	Board Member
Absent:	Belinda Jones	Board Member
Also Present:	Jeff Patterson	Planning Director
	Trysha Ortiz	Deputy Planning Director
	Jalynn Dominguez	Open Meetings Act Manager
	Stephan Brown	Compliance Clerk

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record

0:00:04      **1. ROLL CALL AND DETERMINATION OF QUORUM**

Roll was called determining the presence of a quorum

0:00:13      **2. APPROVAL OF MEETING MINUTES – MARCH 13, 2026**

**Ms. Krumm** stated that her name was spelt wrong on the attendance of the draft minutes from the last meeting.

0:03:23      **MOTION**

The motion was made by Ms. Boatwright and seconded by Mr. O'Neil to approve the meeting minutes with the amendment for March 13, 2026

0:03:30      **VOTE**

The vote was as follows; Yes - Pinching, O'Neil, Tackett, Boatwright, Krumm; No - None; Absent - Jones; the motion carried

0:03:52      **3. UPDATE REGARDING ATTENDING MEETINGS VIRTUALLY**

**Ms. Dominguez** reviewed the Open Meetings Act regarding virtual attendance at meetings, noting that it is permitted only when it is difficult or impossible for members to attend in person.

**Ms. Tackett** asked whether a phone number or link would be provided for virtual attendance. **Mr. Brown** said a call in number will be included on future agendas so that

members of the public, including those with disabilities, can participate. He added that any board member needing to attend virtually must notify the City Clerk's office in advance, providing notice that they will be attending remotely due to unforeseen circumstances.

0:07:17      **4. UPDATE REGARDING RYAN NELSON**

**Ms. Dominguez** noted that none of the required documentation for board membership has been received by the City Clerk's Office. She noted that Mr. Nelson was appointed and approved at the January 29, 2026, City Council meeting. She further explained that multiple attempts have been made to contact him, including certified letters sent prior to the February 2026 meeting. She stated according to the Chapter 2 Ordinance revision, the Oath of Office must be completed within 10 days of notification of election or appointment. **Ms. Dominguez** added that Mr. Nelson has exceeded this timeframe, and an update will be provided at the next meeting

0:09:44      **5. DISCUSSION OF ATTENDING AND PRESENTING AT THE TRANSITION FAIR AT CARLSBAD HIGH SCHOOL**

**Mrs. Pinching** stated that the event is intended for special education students and their parents, focusing on the transition from high school to college or a career. She expressed her interest in presenting and providing students with information about the role and impact of the Disabilities Advisory Board in improving the City. She added that she would need assistance with the presentation and requested help with setup. **Ms. Boatwright** stated that she will be in attendance at the event for the entire duration. She noted that the event is scheduled from 1:00 p.m. to 6:00 p.m. on April 28, 2026, and will be held at the Performing Arts Center at the high school.

0:14:31      **6. DISCUSSION OF CONCERNS REGARDING SIDEWALKS, PARKING, AND STREET REPAIRS NEEDED**

**Ms. Krumm** stated the sidewalk that she has mentioned at the last meeting was located around 920 North Halagueno. **Ms. Ortiz** stated that she will make sure it gets addressed. **Ms. Boatwright** mentioned the sidewalk is also buckling in front of Mi Casita.

0:15:37      **7. APPROVAL OF AN ADA-FRIENDLY BUSINESS TO RECOGNIZE**

**Mrs. Pinching** nominated the Cavern Theatre as the ADA-Friendly business.

0:16:29                      **MOTION**

The motion was made by Ms. Boatwright and seconded by Ms. Tackett to recognize the Cavern Theatre as the ADA-Friendly business of the month

0:16:34                      **VOTE**

The vote was as follows; Yes - Pinching, O'Neil, Tackett, Boatwright, Krumm; No - None; Absent - Jones; the motion carried

0:16:51      **8. PUBLIC COMMENTS AND ANNOUNCEMENTS. (THREE-MINUTE TIME LIMIT PER PERSON. ALL COMMENTS MUST BE RESPECTFUL AND COURTEOUS IN NATURE)**

**Mr. O'Neil** asked if there will be anymore businesses toured. **Ms. Ortiz** stated that at the next meeting there can be an item to vote if the Cascades Recreation & Wellness Center can be toured.

**Mrs. Pinching** asked if another update regarding Ryan Nelson can be given. **Ms. Dominguez** said yes.

**Mr. Brown** mentioned there can be an item discussing the Transitional Fair.

0:20:18                      **Adjourn**

With no further business, Mrs. Pinching adjourned the meeting at 10:51 AM.

\_\_\_\_\_  
Deborah Pinching, Chairman

\_\_\_\_\_  
5-8-2020  
Date