

**MINUTES OF THE CITY OF CARLSBAD LAKE CARLSBAD GOLF COURSE  
ADVISORY BOARD HELD IN THE MUNICIPAL GOLF COURSE ANNEX ON  
APRIL 1, 2026, AT 4:00 P.M.**

Present:	Steve Hendley	Chairman
	Dean Bair	Board Member
	JW Sutphin	Board Member
	Kathy Temple	Board Member
	Happy Scheel	Board Member
	Mike Fulkerson	Board Member
Absent:	Jaine Martin	Board Member
	Paul Cox	Board Member
Also Present:	Kyle Boatman	Golf General Manager
	Ryan Garcia	Assistant Pro Shop Manager
	Dina Navarrette	Director of Community Development
	Stephan Brown	Compliance Clerk
	JoAnne Jaure	Deputy City Clerk
	Clemente Quintana	Citizen

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:02      **1. ROLL CALL AND DETERMINATION OF QUORUM**

Roll was called, confirming the presence of a quorum.

0:00:09      **2. APPROVAL OF MEETING MINUTES – MARCH 4, 2026**

0:00:18      **MOTION**

The motion was made by Ms. Temple and seconded by Mr. Fulkerson to approve the meeting minutes from March 4, 2026

0:00:24      **VOTE**

The vote was as follows: Yes - Hendley, Bair, Sutphin, Temple, Scheel, Fulkerson; No - None; Absent - Martin, Cox; the motion carried.

0:00:33      **3. NOMINATION AND VOTE FOR CHAIR AND VICE-CHAIR**

0:00:48      **MOTION**

The motion was made by Mr. Fulkerson and seconded by Mr. Sutphin to nominate Mr. Hendley as Chairman and Mr. Bair as Vice Chairman

0:01:43       **VOTE**

The vote was as follows: Yes - Hendley, Bair, Sutphin, Temple, Scheel, Fulkerson; No - None; Absent - Martin, Cox; the motion carried.

0:01:56       **4.       REPORTS**

0:01:57       **A.       Maintenance Report**

**Mr. Boatman** reported that in March, staff aerated and watered the greens, completed tee box renovations, removed trees and stumps, and continued irrigation maintenance. He stated that in April, the department will continue weed maintenance, tee box improvements, and irrigation upkeep. He said the department is currently fully staffed for full-time positions, and interviews for seasonal positions will take place in April. **Mr. Boatman** reported that water usage exceeded 14.5 million gallons in March, and year-to-date rainfall totals are at 0.61 inches.

**Mr. Bair** asked whether sand was being applied during the aeration of the greens. **Mr. Boatman** confirmed that sand is being applied and that additional deliveries are expected.

**Mr. Fulkerson** asked if the aerated areas would be filled within the next week. **Mr. Boatman** stated that sand would be applied next week to fill the remaining holes. **Mr. Fulkerson** also requested clarification regarding the tee box renovations. **Mr. Boatman** explained that flower beds are being installed, along with pavers around Hole 14 and the back-tee box on Hole 6.

**Mr. Sheel** asked whether cameras were still planned for installation. **Mr. Boatman** said yes. **Mr. Fulkerson** inquired about the timeline. **Mr. Boatman** stated the project will be included in the next budget cycle. **Mr. Fulkerson** asked who would complete the work. **Mr. Boatman** replied that Stellar Inc. will handle the installation.

**Mr. Boatman** added that cart paths are currently being repaved and potholes repaired. **Mr. Fulkerson** asked if the street department was completing the work. **Mr. Boatman** clarified that his department is handling it.

0:10:56       **B.       Pro Shop Report**

**Mr. Garcia** reviewed the sales report for the month of March. He reported tournament credit at \$17,399.00, memberships at \$12,710.00, green fees at \$41,478.33, golf cart rentals at \$34,310.00, range balls at \$12,594.00, golf club rentals at \$2,130.00, and tournament entry fees at \$26,920.00, for a total monthly revenue of \$214,640.33. He noted that weekly tournaments have resumed and are held on Mondays and Thursdays at 4:30 p.m. He said upcoming events include the City Championship on Saturday, April 4, a Mission Carlsbad fundraiser on April 18, and the Chamber of Commerce's annual putt-putt tournament on Saturday, April 25.

**Mr. Garcia** reported that the driving range has been very busy, and additional range baskets have been ordered. He also noted that three high school golf teams are currently practicing, requiring range balls to be collected twice daily. **Mr. Garcia** stated that construction is underway at the driving range, including the installation of windows for the simulator.

0:15:11      **5. DISCUSSION REGARDING THE POTENTIAL COURSE MARSHAL POSITION**

**Mr. Hendley** stated that he would like to see the position created to ensure a consistent presence on the golf course. **Mr. Fulkerson** shared that while golfing, he experienced a situation where another group cut in front of them, noting that this type of issue needs to be addressed.


**Ms. Navarrette** asked how such situations would be handled if a marshal were not nearby when the incident occurred. **Mr. Garcia** responded that a manager is on staff to address any issues as they arise. He added that other municipalities typically staff marshals from Friday through Sunday and noted that while weekday coverage may vary, a marshal may be beneficial during higher-volume days. He also stated that players can contact staff if a situation arises.

**Mr. Fulkerson** acknowledged that a course marshal cannot be everywhere at all times but emphasized the importance of educating golfers on proper etiquette. **Mr. Garcia** agreed, stating that staff are being trained on golf course rules and etiquette so they can effectively communicate expectations to patrons.

**Ms. Navarrette** added that the GPS on the golf carts tracks golfer activity on the course, which can help address issues directly with individuals when necessary. She noted that the need for an additional marshal position is currently under review, with consideration being given to whether available revenue can support the role. She also mentioned that recruiting seasonal staff can be challenging during the summer months due to limited applicant availability.

1:09:22                      **Adjourn**

With no further business, Steve Hendley adjourned the meeting at 4:33 PM.

  
\_\_\_\_\_  
Steve Hendley, Chairman

5/6/26  
\_\_\_\_\_  
Date