

**LINKED MINUTES OF A REGULAR MEETING OF THE MUSEUM
ADVISORY BOARD OF THE CITY OF CARLSBAD, NEW MEXICO, HELD
IN THE HALL OF FAME AT THE CARLSBAD MUSEUM ON MARCH 18,
2026, AT 3:00 P.M.**

Present:	Wren Prather-Stroud	Chairman
	Alana Brugman	Vice-Chairman
	Desiree Kicker	Member
	Francene Hoffman	Member
	Jeff Pangburn	Member
	Allison Hervol	Member
Absent:	Sky Soto	Member
	Therese Rodriguez	Member
Also Present:	Edward VanScotter	Museum Director
	Jalynn Dominguez	Open Meetings Act Manager
	Dana Hernandez	Compliance Clerk
	Dwight Pitcaithley	Museum Staff Advisor

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:46 **1. ROLL CALL AND DETERMINATION OF QUORUM**

Roll was called determining the presence of a quorum.

0:01:29 **2. APPROVAL OF MEETING MINUTES - FEBRUARY 18, 2026**

0:01:52 **MOTION**

The motion was made by Ms. Hervol and seconded by Ms. Brugman to approve the minutes from February 18, 2026

0:02:00 **VOTE**

The vote was as follows; Yes - Prather-stroud, Brugman, Kicker, Hoffman, Pangburn, Hervol; No - None; Absent; Soto, Rodriguez; the motion carried

0:02:25 **3. NOMINATION AND VOTE OF CHAIR AND VICE-CHAIR**

0:03:53 **MOTION**

The motion was made by Ms. Kicker to nominate Wren Prather-Stroud as Chair and Alana Brugman as Vice-Chair and seconded by Mr. Pangburn

0:05:09

VOTE

The vote was as follows; Yes - Prather-stroud, Brugman, Kicker, Hoffman, Pangburn, Hervol; No - None; Absent; Soto, Rodriguez; the motion carried

0:06:02

4. CONSIDER APPROVAL OF FINANCIAL REPORT

Edward VanScotter reviewed the financial report. He reported that the gift shop generated approximately \$350 in sales last month. He also noted that the city is currently preparing the fiscal budget for the upcoming year. Additionally, he is still waiting on quotes for the art storage units that will be installed in the Hall of Fame, as well as a quote for repairing the front door.

0:10:19

MOTION

The motion was made by Ms. Brugman and seconded by Ms. Hervol to approve the Financial Report.

0:10:39

VOTE

The vote was as follows; Yes - Prather-stroud, Brugman, Kicker, Hoffman, Pangburn, Hervol; No - None; Absent; Soto, Rodriguez; the motion carried

0:10:51

5. CONSIDER APPROVAL OF DIRECTOR'S REPORT

- A. 4th Graders from Artesia toured the Library, Halagueno Arts Park, and the Museum
- **Mr. VanScotter** reported that on March 4, approximately 100 fourth-grade students from Artesia toured the Library, Halagueno Arts Park, and the Museum. He noted that Ms. Prather-Stroud assisted with guiding the tour at the Halagueno Arts Park.
- B. NAGPRA Update
- **Mr. VanScotter** reported that on February 26, 2026, the Forest Service arrived, and several items in the Museum's collection were formally transferred to them for repatriation. He stated that 14 items were signed over, with some being returned to their respective tribes. He also noted that items previously wrapped in plastic were rewrapped in natural cotton cloth at the request of the tribes.
- C. Museum Remodel Update
- **Mr. VanScotter** reported that 13 bids were received for the remodel and are currently being reviewed to determine and select a contractor. He stated that all bidders completed a walkthrough of the Museum to assess the scope of work. He added that the three most qualified applicants will be interviewed before a final decision is made, and the board will be notified once a selection has been finalized.
- D. Archives Building Update

- **Mr. VanScotter** reported that once the deadline for vacating the building has passed, Trend Builders will begin demolition. He stated that the demolition is expected to take a couple of months, with a projected completion by the end of the fiscal year. He added that after the demolition is complete and new design plans have been discussed, those plans will be presented to the board for review.

0:24:25 **MOTION**

The motion was made by Ms. Kicker and seconded by Mr. Pangburn to approve the director's report

0:24:36 **VOTE**

The vote was as follows; Yes - Prather-stroud, Brugman, Kicker, Hoffman, Pangburn, Hervol; No - None; Absent; Soto, Rodriguez; the motion carried

0:24:53 **6. DISCUSS CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES**

- A. September 15, 2025 TBD, 2026 - Theodore Van Soelen prints, Chuck Wagons and Cowboys Collection
- B. January 24, 2026 - March 22, 2026 Reclaimed: The Art of Recology
- C. TBD Shakespeare in the Park
- D. March 28, 2026 - April 18, 2026 - CMS Elementary Schools Art Show
- E. April 7, 2026 - CMS Elementary Schools Art Show Reception
- F. April 22, 2026 - May 12, 2026 - CMS Secondary, JMA, & Classical Conversations Art Show
- G. May 1, 2026 - Summer Art Academy registration opens
- H. May 8, 2026 - History Garden/Dale Janway Hall of Fame Gala

0:38:59 **7. PUBLIC COMMENTS AND ANNOUNCEMENTS. ALL COMMENTS MUST BE RESPECTFUL AND COURTEOUS (THREE-MINUTE TIME LIMIT PER PERSON)**

Mr. VanScotter reported that the next major traveling exhibit, "Crazy World, Ain't It," will run from July through August 2026. He noted that the exhibit's creator, John Van Hamersveld, is also known for designing iconic album covers, including Magical Mystery Tour by The Beatles and Exile on Main St. by The Rolling Stones, among others.

0:41:32 **9. ADJOURNMENT**

With no further business Wren Prather-Stroud declared the meeting adjourned 3:48 P.M.


Chairman

4-15-26
Date