

**MINUTES OF A REGULAR MEETING OF THE DISABILITIES ADVISORY BOARD OF THE CITY OF CARLSBAD, NEW MEXICO, HELD IN THE JANELL WHITLOCK MUNICIPAL COMPLEX BUILDING ON MARCH 13, 2026, AT 10:30 A.M.**

Present:	Deborah Pinching	Chair
	Rory O'Neil	Vice Chair
	Machell Tackett	Board Member
	Carrie Boatwright	Board Member
	Ellen Krumm	Board Member
Absent:	Belinda Jones	Board Member
Also Present:	Jeff Patterson	Planning Director
	Trysha Ortiz	Deputy Planning Director
	Barbara Hodgson	City Attorney
	Morgan Foster	Deputy City Attorney
	Jalynn Dominguez	Open Meetings Act Manager
	Stephan Brown	Compliance Clerk
	Dana Hernandez	Compliance Clerk

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record

0:00:21      **1. ROLL CALL AND DETERMINATION OF QUORUM**

Roll was called determining the presence of a quorum

0:00:44      **2. APPROVAL OF MEETING MINUTES – DECEMBER 12, 2025**

0:02:54                      **MOTION**

The motion was made by Ms. Tackett and seconded by Ms. Krumm to approve the Meeting Minutes – December 12, 2025

0:03:06                      **VOTE**

The vote was as follows; Yes - Krumm, Boatwright, O'Neil, Pinching, Tackett; No - None; Absent - Nelson, Jones; the motion carried

0:03:33      **3. TRANSITIONAL OVERVIEW – JALYNN DOMINGUEZ, OPEN MEETINGS ACT MANAGER**

Jalynn Dominguez stated that the new Chapter 2 Ordinance is to help resolve any differences between the boards, committees, and commissions. She stated that some changes have been made, such as time, frequency, location, attendance, and the maximum number of voting members. Ms. Dominguez emphasized that attendance

will be strictly enforced moving forward. She also stated that the board will be limited to a maximum of 5 voting members; however, no current members will be removed and will complete their terms.

**Ms. Boatwright** asked what issues had prompted these changes. **Ms. Dominguez** explained that there had been a lack of consistency among the boards and noted that her position was created to ensure compliance with the Open Meetings Act (OMA).

**Ms. Tackett** asked whether attending meetings virtually was still permitted. **Ms. Dominguez** responded that it was not allowed; however, she stated that she would consult with the City Clerk and provide an update at the next meeting.

0:16:09      **4. INTRODUCTION OF BARBRA HODGSON, CITY OF CARLSBAD ATTORNEY, AND MORGAN FOSTER, DEPUTY ATTORNEY**

**Ms. Hodgson** stated that Morgan Foster, Deputy City Attorney, primarily handles prosecution in Municipal Court. She explained that the department also reviews city contracts and ordinances and provides legal counsel as needed by the City.

**Mr. O'Neil** asked whether business owners are responsible for enforcing handicap parking if a non-disabled individual is parked in a designated space. **Ms. Hodgson** stated that she believes enforcement falls under the jurisdiction of the Police Department. She added that business owners may report violations, and the Police Department will issue citations for illegal parking.

0:22:33      **5. DISCUSSION OF CONCERNS REGARDING SIDEWALKS, PARKING, AND STREET REPAIRS NEEDED**

**Ms. Krumm** stated that a sidewalk on Halagueno Street is buckling due to tree roots growing underneath it. She expressed concern for pedestrian safety, noting that the area is frequently used at night and may be difficult to see in low visibility.

**Mr. O'Neil** stated that several sidewalks on Pate Street are also buckling due to tree roots. He noted that the city is nearly finished with sidewalk work on the east side. He explained that the repair process involves removing the damaged sidewalk, cutting the tree roots, and pouring a new slab.

0:31:38      **6. APPROVAL OF AN ADA-FRIENDLY BUSINESS TO RECOGNIZE**

**Ms. Pinching** nominated IHOP as the ADA-Friendly business.

0:35:01                      **MOTION**

The motion was made by Ms. Tackett and seconded by Mr. O'Neil to recognize IHOP as the ADA-Friendly business of the month

0:35:07                      **VOTE**

The vote was as follows; Yes - Krumm, Boatwright, O'Neil, Pinching, Tackett; No - None; Absent - Nelson, Jones; the motion carried

0:35:27      **7. CONSIDER APPROVAL OF THE PROPOSED 2026 MEETING DATES**

0:36:32                      **MOTION**

The motion was made by Ms. Krumm and seconded by Mr. O'Neil to approve the proposed 2026 meeting dates

0:36:44                      **VOTE**

The vote was as follows; Yes - Krumm, Boatwright, O'Neil, Pinching, Tackett; No - None; Absent - Nelson, Jones; the motion carried

0:36:59      **8. DISCUSSION OF AGENDA ITEMS FOR THE APRIL 10, 2026 MEETING**

Ms. Pinching asked if Ryan Nelson has been approved to be on the board. Ms. Dominguez said yes.

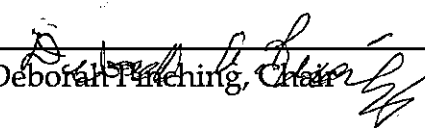
Ms. Boatwright asked if there can be an update brought to the board about attending meetings virtually. Ms. Dominguez said yes.

0:43:19      **9. PUBLIC COMMENTS AND ANNOUNCEMENTS. (THREE-MINUTE TIME LIMIT PER PERSON. ALL COMMENTS MUST BE RESPECTFUL AND COURTEOUS IN NATURE)**

Ms. Boatwright stated that the Challenger League for special needs students to register for baseball season is in town.

0:46:28                      **Adjourn**

With no further business Chair Pinching adjourned the meeting at 11:21 AM.

  
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Deborah Pinching, Chair

4-10-26  
\_\_\_\_\_  
Date