

**SPECIAL MEETING MINUTES OF THE CITY OF CARLSBAD HALAGUENO
ARTS PARK ADVISORY BOARD HELD IN THE HALL OF FAME AT THE
CARLSBAD MUSEUM ON MARCH 11, 2026, AT 11:00 A.M.**

Present:	Julia Heaton	Chair
	Therese Rodriguez	Board Member
	Cindy Elkins	Board Member
	Wren Prather-Stroud	Board Member
Absent:	Carla Dungan	Board Member
	Judy Murray	Board Member
	Linda Pruit	Board Member
Also Present:	Dina Navarrette	Director of Community Development
	Kat Davis	Deputy Director of Community Development
	Edward VanScotter	Museum Director
	Sarah Jones	Library Director
	Frank Fierro	Facilities Administrator
	Valeria Bannister	Communication Specialist
	Jameson Lucas	Community Historian
	Jalynn Dominguez	Open Meeting Acts Manager
	Stephan Brown	Compliance Clerk

0:00:06 **1. ROLL CALL AND DETERMINATION OF QUORUM**
Julia Heaton Called the Meeting to order at 11:00 A.M. Roll was called, and a quorum was determined to be present.

0:00:45 **2. APPROVAL OF MEETING MINUTES – FEBRUARY 5, 2026**

0:01:05 **MOTION**
The Motion was made by Ms. Elkins and seconded by Ms. Prather-Stroud to approve the Meeting Minutes – February 5, 2026

0:01:16 **VOTE**
The vote was as follows: Yes - Heaton, Rodriguez, Elkins, Prather-Stroud; No - None; Absent - Dungan, Murray, Pruit; the motion carried.

0:01:31 **3. TRANSITIONAL OVERVIEW OF THE HALAGUENO ARTS
PARK ADVISORY BOARD – JALYNN DOMINGUEZ, OPEN MEETINGS ACT
MANAGER**

Jalynn Dominguez explained that the new Chapter 2 Ordinance is intended to help resolve differences among boards, committees, and commissions. She noted that several updates have been made, including changes to meeting time, frequency, location, attendance requirements, and the maximum number of voting members. **Ms. Dominguez** emphasized that attendance will be strictly enforced moving forward. She also stated that boards will be limited to a maximum of five voting members; however, no current members will be removed and will instead be allowed to complete their terms.

Ms. Heaton pointed out that the Chapter 2 Ordinance specifies that no subcommittee may be created by a board unless authorized by the City Council. She asked whether it would be permissible for two members of a five-member board to meet informally to gather information related to an upcoming action item. **Ms. Dominguez** responded that discussing board business outside of an official meeting with another member whether related to past, current, or future agenda items would be discouraged.

0:22:08 **4. UPDATE ON THE PLANTING PLANS, BRICKWORK, AND IMPROVEMENTS TO THE HISTORY GARDEN, PRESENTED BY FRANK FIERRO**

Mr. Fierro stated that a purchase order (PO) was issued to Garden Mart on March 3, 2026, for the brick inlay project, with an anticipated completion date of April 1, 2026. **Ms. Heaton** asked whether a contract had been established. **Mr. Fierro** responded that a formal contract is not currently in place but could be obtained to confirm the April 1, 2026 deadline.

Ms. Heaton stated that significant weeding is needed and recommended applying a weed retardant after removal to prevent regrowth. **Mr. Fierro** confirmed that the weeds will be removed, weed retardant applied, and fertilizer added to the flowers and plants.

Ms. Heaton said that the trees need to be trimmed. **Mr. Fierro** indicated that he had received a quote for tree trimming when Garden Mart provided the estimate for the brick inlay project.

Ms. Heaton asked about the wrought iron improvements. **Mr. Fierro** explained that the City's welding department has taken measurements and completed fabrication; however, the items are currently awaiting painting. He said once completed, the City's construction department will handle installation.

Ms. Heaton asked about new plants for the park. **Mr. Fierro** stated that he is currently coordinating with the Projects Department to determine the next steps.

0:31:12 **5. UPDATE ON THE PLANS FOR THE OPENING OF THE HISTORY GARDEN EVENT PRESENTED BY JULIA HEATON**

Ms. Heaton stated that she had prepared an invitation list for the History Garden Event and noted that Valeria Bannister would explain how the event will take place.

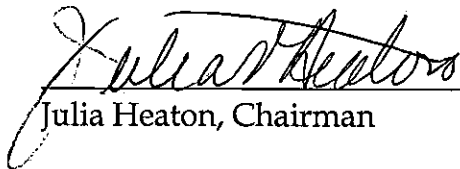
Ms. Bannister stated that the event is scheduled for May 8, 2026, from 11:00 a.m. to 1:00 p.m., with a backup date of September 18, 2026. **Ms. Bannister** stated that the unveiling of sculptures will occur individually. She further explained that the Hall of Fame renaming will take place following the unveiling. She stated that the doors to the Hall of Fame will be opened, and the ribbon cutting will occur just outside the entrance, allowing attendees to view the new lettering and display cases. **Ms. Bannister** stated that refreshments will be provided inside the Hall of Fame following the ribbon cutting.

1:07:13 **6. DISCUSSION ON UPCOMING EVENTS PRESENTED BY VALERIA BANNISTER**


Ms. Bannister stated that two events are scheduled to take place at Halagueno Arts Park this month. She explained that one event will be a closing session hosted by the Museum, while the other will be hosted by the Bureau of Land Management (BLM) in recognition of the 250th anniversary of America. **Ms. Bannister** said that the BLM event is intended to educate attendees on proper park stewardship, as well as provide instruction in various skills, including archaeology and knot tying.

1:22:10 **Adjourn**

With no further business, Julia Heaton adjourned the meeting at 12:22 PM.



Julia Heaton, Chairman



Date