

**MINUTES OF THE CITY OF CARLSBAD LAKE CARLSBAD GOLF COURSE
ADVISORY BOARD HELD IN THE MUNICIPAL GOLF COURSE ANNEX ON
MARCH 4, 2026, AT 4:00 P.M.**

Present:	Steve Hendley	Chairman
	Dean Bair	Board Member
	Jaine Martin	Board Member
	Kathy Temple	Board Member
	Happy Scheel	Board Member
	Mike Fulkerson	Board Member (<i>arrived at 4:02</i>)
Absent:	Paul Cox	Board Member
	JW Sutphin	Board Member
Also Present:	Kyle Boatman	Golf General Manager
	Ryan Garcia	Assistant Pro Shop Manager
	Kathleen Davis	Deputy Director of Community Development
	Jalynn Dominguez	Open Meetings Act Manager
	Stephan Brown	Compliance Clerk

1. APPROVAL OF MEETING MINUTES - FEBRUARY 4, 2026

The motion was made by Kathy Temple and seconded by Dean Bair to approve the meeting minutes from February 4, 2026.

The vote was as follows: Yes - Hendley, Bair, Martin, Temple, Scheel, Fulkerson; No - None; Absent - Cox, Sutphin

2. TRANSITIONAL OVERVIEW OF LAKE CARLSBAD GOLF COURSE ADVISORY BOARD - JALYNN DOMINGUEZ, OPEN MEETINGS ACT MANAGER

Jalynn Dominguez stated that the new Chapter 2 Ordinance is to help resolve any differences between the boards, committees, and commissions. She stated that some changes have been made such as time, frequency, location, attendance, and maximum voting members. Ms. Dominguez emphasized that attendance will be strictly enforced moving forward. She also stated that the board will be limited to a maximum of 5 voting members; however, no current members will be removed and will instead complete their terms.

3. REVIEW OF TEE TIME RESERVATION AND CANCELLATION POLICY

Kyle Boatman reviewed the tee time reservation and cancellation policy with the board. He stated that the City will soon be accepting online tee times while continuing to offer

in-person tee times. **Mr. Boatman** stated that if golfers prefer to make a tee time over the phone, they will be required to pay for the tee time at the time of reservation. **Mr. Scheel** asked if this portal would be through the City website. **Mr. Boatman** stated that the Golf Course will have a dedicated website launching soon, and it will be publicly advertised once the site goes live.

4. REVIEW OF PARTY RENTAL PRICING

Mr. Boatman stated that there have been inquiries about renting the driving range and putt-putt area for birthday parties. He presented the proposed rental pricing to the board and invited feedback regarding any potential adjustments. **Mr. Fulkerson** asked whether outside beverages would be prohibited. **Mr. Boatman** clarified that only alcoholic beverages would not be permitted.

5. MAINTENANCE REPORT

Kyle Boatman reported that staff are continuing weed management, watering the course, removing trees on holes 3 and 14, and working on irrigation. He stated that the greens are scheduled to be aerated on March 23rd. He stated that interviews are currently being conducted for an open full-time position. **Mr. Fulkerson** asked for an update on the restroom at hole 15. **Mr. Boatman** explained that they are waiting for Xcel to run power to the facility. **Mr. Bair** asked whether the plumbers were causing the delay in the opening. **Mr. Boatman** clarified that plumbing work is complete, but additional grading must be finished before the restrooms can open. **Mr. Fulkerson** also inquired about discussions with the irrigation company regarding restoring electricity to operate the fountains. **Mr. Boatman** responded that electricity has been restored; however, the fountains are currently clogged. He added that Aquatic is expected to perform its monthly treatment in March, at which time he will ask them to assess the extent of the buildup. **Mr. Hendley** asked what could be put in place to prevent the golf carts from getting too close to the greens. **Mr. Boatman** replied that signs have been ordered. **Mr. Hendley** asked about flag pin placement and whether a rotation system is used. **Mr. Boatman** stated that a guidebook outlining potential pin rotations has been provided.

6. PRO SHOP REPORT

A. Financials – February 2026

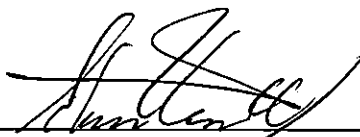
Ryan Garcia reviewed the financial report for February 2026. He reported that \$9,010.00 was distributed in gift cards for tournament credit. He said a total of 38 memberships were sold during the month, generating \$7,560.00 in revenue. Green fees accounted for 2,994 rounds played, totaling \$30,455.00. There were 44 golf simulator rentals recorded. Cart punch cards and private trail fees resulted in 1,456 purchases, generating \$24,570.00. Range ball sales totaled \$8,285.00, and tournaments brought in \$10,555.00 from 341 participants. He said the total revenue for the month of February was \$133,339.00.

B. Upcoming Tournament Overview

Ryan Garcia announced several upcoming events. He said a three-person tournament is scheduled for March 7th, beginning at 9:00 a.m. He said the Thursday scramble will resume on March 12th and will also be played as a three-person format. He said the Monday league is ongoing as a solo league, with a start time of 3:30 p.m. Mr. Garcia said the "Best Friend" tournament is scheduled for March 21st and will begin at 9:00 a.m.

Adjourn

With no further business, Steve Hendley adjourned the meeting at 4:22 PM.



Steve Hendley, Chairman

4/1/26

Date