

**MINUTES OF A REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES  
OF THE CITY OF CARLSBAD, NEW MEXICO, HELD IN THE CARLSBAD PUBLIC  
LIBRARY ON JANUARY 14, 2026, AT 4:30 P.M.**

Present: Veronica Barnhart- Board Member  
Deborah Beard- President  
Mark Howard- Board Member; *arrived at 4:32 p.m.*  
Jennifer Oney- Board Member; *arrived at 5:01 p.m.*  
Therese Rodriguez- Board Member  
Cassie Ruiz- Board Member  
Connie Tate- Board Member

Absent: Mike Campos- Board Member  
Bernita Smith-Payne - Vice President

Also Present: Sarah Jones- Library Director

**Call Meeting to Order**

**1. ROLL CALL AND DETERMINATION OF QUORUM**

Deborah Beard called the meeting to order at 4:31 p.m. Roll was called, and a quorum was determined to be present.

**2. MINUTES OF THE REGULAR MEETING MINUTES OF NOVEMBER 12, 2025**

Cassie Ruiz moved, and Jennifer Oney seconded that the minutes be approved as submitted.

**VOTE**

The vote was as follows:

Yes – Barnhart, Beard, Oney, Ruiz, and Tate

No – none

Absent – Campos, Howard, Rodriguez, and Smith-Payne

**3. CONSIDER APPROVAL OF LIBRARY MONTHLY REPORTS FROM  
NOVEMBER 2025 AND DECEMBER 2025.**

Connie Tate moved, and Veronica Barnhart seconded that the reports be approved as submitted.

**VOTE**

The vote was as follows:

Yes – Barnhart, Beard, Howard, Oney, Ruiz, and Tate

No - none

Absent - Campos, Rodriguez, and Smith-Payne

#### **4. DISCUSSION OF LIBRARY OPERATIONS**

**a) Library Update**

- We are planning our spring programs, with children's programming beginning in February.

**b) Discussion of Community Garden**

- We will begin growing crops in the spring. We are working on procedures for the produce now. We are reaching out to libraries that have gardens and community members to get a plan ready for the first garden.

**c) Discussion for Strategic Plan**

- A new plan was presented that includes all the unfinished items from the current strategic plan. The Library Board reviewed it and this new plan will be brought for a vote at the next meeting.

**d) Discussion of Library Foundation**

- Albuquerque Public Library Foundation has been helpful in the research of how to set up a library foundation. The goal is to have it set up before the end of the year. Library Board's help with the foundation is appreciated.

**e) Discussion of Library Projects**

- Our SUV will be delivered in February for staff to use for library outreach and deliveries. We are working on finding more vendors for our Fire Alarm System to ensure the project comes in under the budget for the project.

**f) Discussion for Next Meeting's Agenda Items**

- None

#### **Adjourn**

There being no further business, the meeting was adjourned at 5:10 p.m.



Library Board Member

Date

3/11/25