

**MINUTES OF REGULAR MEETING OF THE
CARLSBAD COMMUNITY VOLUNTEER NETWORK
HELD AT ALEJANDRO RUIZ SENIOR CENTER
October 6, 2025,
12:30 P.M.**

Present:	Jim Grantner	Chairperson
	Dora Cota	Vice Chairperson
	Liz Gordy	Board Member
	Julia Williams	Board Member

Absent:

Also Present:	Voncile E. King	CCVN Coordinator
	Amparo Vasquez	Alejandro Ruiz Senior Center Manager
	Kathleen Davis	Deputy Director of Community Development

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Jim Grantner, Chairperson, took the roll call for those present. It was determined that a quorum was present. The meeting was called to order at 12:32 p.m.

2. CONSIDER APPROVAL OF MINUTES OF THE REGULAR CCVN ADVISORY BOARD MEETING HELD ON AUGUST 4, 2025

The motion was made by Julia Williams and seconded by Dora Cota to approve the minutes of the August 4, 2025, regular meeting.

The vote was as follows:

Yes - Jim Grantner, Dora Cota, Liz Gordy, Julia Williams.

No - None

Absent- None

3. MONTHLY REPORTS

A. VOLUNTEER COORDINATOR

Ms. King stated that this past month, she has been busy helping with the senior center, covering the desk and phones, since the assistant manager position at the center has been vacant. Her last day was intended to be the end of September, but she has extended it to October 24th. Ms. King stated that three new volunteers signed up this month and has been in contact with the stations regarding the reported volunteer hours.

4. DISCUSSION


B. RESTRUCTURING PLAN FOR THE CARLSBAD COMMUNITY
VOLUNTEER NETWORK. KATHLEEN DAVIS, DEPUTY DIRECTOR
COMMUNITY DEVELOPMENT

Ms. Davis spoke about the future plans for the program, with Ms. King stepping down from the role, the program will be in a transitional phase. The Community Development Department Admin staff are working on a project improvement plan for the program. While this plan is being developed and implemented, our department will assist in maintaining the current workload assigned to the coordinator for the CCVN program. The administration would like to see the program become a standalone department, which would be housed outside of Alejandro Ruiz Senior Center, and return to having both full-time and part-time employees. Having additional staff and space for the program outside of the senior center will enable more community engagement and diversify the volunteers recruited for the program.

Mr. Grantner stated that he thought that this was a great idea; having the program independent from the senior center would allow the employees to focus solely on the program, rather than getting caught up with the needs of the center and the meal site program. He also asked if the board would continue to meet on a regular basis, which Ms. Davis stated that as of now, yes the board would continue to meet and keep up to date on what is happening.

4. ADJOURNMENT

Chairperson Jim Grantner declared the meeting adjourned at 1:14 p.m.



Presiding Officer

3-2-26

Date