



## AGENDA

Carlsbad Budget Committee Regular Meeting  
Municipal Building, City Planning Room  
101 North Halagueno St.  
Carlsbad, New Mexico  
February 27, 2026 at 3:30 PM

### Agenda

1. Roll Call and Determination of Quorum
2. Approval of Meeting Minutes — January 23, 2026
3. Consider Approval of Budget Adjustment Requests
  - A. General Fund — Increase Capital, Operating, Labor, and Revenue & Transfer out
  - B. Health Insurance Fund — Transfer in & Increase Operating
  - C. Capital Projects Fund — Increase Capital
  - D. Lodgers' Tax Promotional Fund — Increase Operating
  - E. Lodgers' Tax Non-Promotional Fund — Increase Operating
  - F. Insurance Fund - Increase Revenue & Transfer out
  - G. Municipal Transit Fund — Transfer In
  - H. Solid Waste Fund — Increase Operating
4. Budget Adjustment Increase and Decrease
5. Review Fiscal Year 2026 Capital Outlay
6. Financial Review

---

#### FOR INFORMATION ONLY

If you require a hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Manager's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.



**MINUTES OF THE CITY OF CARLSBAD BUDGET COMMITTEE MEETING HELD  
IN THE CITY HALL PLANNING ROOM ON JANUARY 23, 2026, AT 3:30 P.M.**

Present: Jason O. Chavez Chairman/Councilor  
Edward T. Rodriguez Councilor  
Mark C. Walterscheid Councilor  
Jeff Forrest Councilor

Absent:

Also Present: Wendy Austin City Manager  
K.C Cass Chief of Operations  
Nick Sullivan Projects Administrator  
Jalynn Dominguez Open Meetings Act Manager  
Stephan Brown Compliance Clerk  
Melissa Salcido Finance Director  
Jessica Ponce Budget/Grants Analyst  
Tony Souza Fire Chief  
Jessie Rodriguez Police Chief  
Edwardo Duarte Assistant Chief of Police

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:21 **1. ROLL CALL AND DETERMINATION OF QUORUM**  
City Manager Mrs. Austin called roll and it was determined by Chairman Jason Chavez that there was a Quorum of the Voting Members.

Present: Chairman Jason Chavez, Councilor Edward Rodriguez, Councilor Mark Walterscheid, Councilor Jeff Forrest

0:00:35 **2. APPROVAL OF MEETING MINUTES – DECEMBER 19, 2025**

The motion was made by Councilor Forrest and seconded by Councilor Walterscheid to approved the December 19, 2025 Budget Committee Meeting Minutes

The vote was as follows: Yes - Chavez, Rodriguez, Forrest and Walterscheid; No - None; Absent - None

0:00:50 **3. CONSIDER APPROVAL OF BUDGET ADJUSTMENT REQUESTS**

**Mrs. Austin** presented the budget adjustment requests to the Budget Committee. She explained that the first request is to increase labor in the General Fund for a Project Manager position at the Projects Department, in order to help with growing infrastructure. She said the next request is to increase labor for the Police department to add an additional animal control officer. **Mrs. Austin** asked Chief Rodriguez to give more details on the request. **Chief Rodriguez** stated that there is currently one animal control supervisor and two animal control officers. He said with the addition of an animal control officer it will improve weekend coverage, reduce response delays and provide staff with a safer workload. **Mrs. Austin** said next request is to increase revenue and labor for police officers who have completed 4, 9, 14 or 20 plus years with a New Mexico agency. She stated that this request would be a bonus for the officers that the state determines qualify for this disbursement. She said the next request is for the Capital Projects Fund to increase revenue and capital for \$1,455,650.00. **Mrs. Austin** asked Mr. Cass to explain more about this request. **Mr. Cass** stated that the pickleball courts will be moved to the east side of the old Pate school that will now be the Alejandro Ruiz Senior Recreation Center. He said that they are making these changes to make the trail system and pickle ball courts more accessible to the general public. **Mrs. Austin** said the next request is for Capital Projects Fund to increase revenue and capital by \$325,000.00. **Mrs. Austin** asked Chief Tony Souza to explain more about this request. **Chief Souza** stated that this request is to outfit the ambulances for Carlsbad Fire Department with the latest cardiac monitors. He said that with this grant the Fire department would have 7 of the LifePak 35 cardiac monitors all of the ambulances would be outfitted with a new cardiac monitor. **Mrs. Austin** said the next two requests are for the Kircher housing development project. She said the first request is to increase revenue and capital by \$2,000,000.00 and the second is for the water and sewer to increase revenue and capital by \$2,000,000.00. **Mrs. Austin** stated that Eddy County is providing this infrastructure money to the City of Carlsbad and the City if the one managing the project. **Mr. Cass** said that there is going to be approximately 48 lots.

- General Fund/Projects – Increase labor by \$53,713.86 to add a Project Manager position in the Projects department.
- General Fund/Public Safety – Increase labor by \$34,417.12 to add an Animal Control officer position for the Police department.
- DPS – Law Enforcement Retention Fund – Increase in revenue and labor by \$30,430.75 for police officers who have completed 4, 9, 14 or 20 plus years of employment with a New Mexico agency.
- Capital Projects Fund – Increase revenue and capital by \$1,455,650.00 for a grant from the NM department of Finance for the ARSC Outdoor Rec and Pickleball Court project.
- Capital Projects Fund – Increase revenue and capital by \$325,000.00 for a grant from Permian Strategic Partnership for the purchase of 5 LifePak 35 cardiac monitors to equip the CFD ambulances with upgraded technology.

- Capital Projects Fund – Increase revenue and capital by \$2,000,000.00 for the Kircher housing development projects by the amount of the county contribution.
- Water & Sewer Fund – Increase revenue and capital by \$2,000,000.00 for the Kircher housing development project by the amount of the county contribution for the water and sewer infrastructure.

The motion was made by Councilor Forrest and seconded by Councilor Walterscheid to approve the Budget Adjustment Requests.

The vote was as follows: Yes - Chavez, Rodriguez, Forrest and Walterscheid; No - None; Absent - None

0:38:15                    **4. BUDGET ADJUSTMENT INCREASE AND DECREASE**

Mrs. Austin review the FY25/26 Increase/Decrease budget adjustments with the Budget Committee.

0:48:24                    **5. FINANCIAL REVIEW**

Ms. Salcido reviewed the Gross Receipts Tax and Cannabis Revenue reports. The updated 2026 Budget Committee meeting schedule was handed out.

1:04:46                    **Adjourn**

With no further business Chairman Chavez adjourned the meeting at 4:34 PM.

\_\_\_\_\_  
Jason Chavez, Chairman

\_\_\_\_\_  
Date

City of Carlsbad, NM  
**Budget Adjustments**  
 FY 2026

Description		Revenues & Transfers		Costs		Approvals		
Fund / Department	Item	Increase (Decrease) to Fund		Labor, Operating, Capital Increase (Decrease) to Fund		Dates		
		Amount	R or T	Amount	L, O, C	Budget Com	Council	DFA
<b>August</b>								
General Fund - North Mesa	Add one full time attendant position.			(84,453.26)	L	8/22/2025	9/9/2025	9/11/2025
General Fund - North Mesa	Add a training and per diem budget (\$2,000/\$2,000).			(4,000.00)	O	8/22/2025	9/9/2025	9/11/2025
General Fund - Riverwalk Recreation	Add an event management incentive pay code (\$3.00 p/h).			(3,120.00)	L	8/22/2025	9/9/2025	9/11/2025
General Fund - San Jose Senior Center	Increase the San Jose roof project to \$500,000.			(200,000.00)	C	8/22/2025	9/9/2025	9/11/2025
General Fund - Community Service	Increase operating due to employee vouchers for the purchase of hard toe boots.			(40,000.00)	O	8/22/2025	9/9/2025	9/11/2025
General Fund - Golf Course	Add one master mechanic position.			(114,812.95)	L	8/22/2025	9/9/2025	9/11/2025
General Fund - Projects	Add design funds for various projects.			(200,000.00)	O	8/22/2025	9/9/2025	9/11/2025
General Fund - Fire	Increase the cardiac monitor project due to the quote coming in higher than budget.			(20,000.00)	C	8/22/2025	9/9/2025	9/11/2025
Airport Improvement Fund	Airport upgrades - TSA compliance			(2,000,000.00)	C	8/22/2025	9/9/2025	9/11/2025
Capital Projects Fund	Decrease grant revenue and capital due to budget cuts from the State of New Mexico. The following grants were unfunded: ARSC Meals Program Vehicles, Cascades Rec & Wellness, Respite Vehicles and Dark Canyon Bridge.	(5,165,000.00)	R	5,315,000.00	C	8/22/2025	9/9/2025	9/11/2025
Capital Projects Fund	Fund the ARSC meals program vehicles project which includes 1 passenger van and 3 meal delivery vehicles.			(490,000.00)	C	8/22/2025	9/9/2025	9/11/2025
Capital Projects Fund	Fund the Respite vehicles project which includes 1 passenger van.			(225,000.00)	C	8/22/2025	9/9/2025	9/11/2025
Capital Projects Fund	Grant awarded by NMDOT to design and construct a concrete multi-use trail at Sunset Park. This grant has a City match of \$79,771.20	468,107.87	R	(547,879.07)	C	8/22/2025	9/9/2025	9/11/2025
Capital Projects Fund	Master plan project for the water park.			(125,000.00)	C	8/22/2025	9/9/2025	9/11/2025
Lodgers' Tax Fund - Non-Promotional	Increase disc golf project.			(15,000.00)	C	8/22/2025	9/9/2025	9/11/2025
Lodgers' Tax Fund - Promotional	Replenish funds that were borrowed for the Fishing Derby Advertising project.			(10,000.00)	O	8/22/2025	9/9/2025	9/11/2025
Lodgers' Tax Fund - Promotional	Dink Victorious 4th annual pickleball tournament advertising.			(4,000.00)	O	8/22/2025	9/9/2025	9/11/2025
<b>September</b>								
General Fund - Golf Course	Purchase a Yamaha Picker Unit for the Golf Course.			(18,075.00)	C	9/26/2025	10/14/2025	10/16/2025
General Fund - Public Safety	Donation from Permian Resources to be used to purchase an MVB 3X Modular Vehicle Barrier System.	200,000.00	R	(210,000.00)	C	9/26/2025	10/14/2025	10/16/2025
General Fund - Public Safety	Grant from the New Mexico Department of Public Safety, 2025 Lt. Fred Beers III Honor Guard Distribution to be used to purchase various equipment for the Honor Guard team.	10,533.46	R	(10,533.46)	O	9/26/2025	10/14/2025	10/16/2025
General Fund - Parks	Annual park improvements project.			(500,000.00)	C	9/26/2025	10/14/2025	10/16/2025
General Fund - Parks	Replenish funds that were borrowed for the tennis courts electrical project.			(100,000.00)	C	9/26/2025	10/14/2025	10/16/2025
General Fund - Parks/Fire	Donation from Chevron to be used for disc golf (\$60,000) and for search and rescue equipment for the fire department (\$5,000).	65,000.00	R	(65,000.00)	C/O	9/26/2025	10/14/2025	10/16/2025
General Fund - Finance	Purchase Gravity software - a budget reporting tool that automates budget book creation.			(100,000.00)	O	9/26/2025	10/14/2025	10/16/2025

City of Carlsbad, NM  
**Budget Adjustments**  
 FY 2026

Description		Revenues & Transfers		Costs		Approvals		
Fund / Department	Item	Increase (Decrease) to Fund		Labor, Operating, Capital		Dates		
		Amount	R or T	Amount	L, O, C	Budget Com	Council	DFA
Airport Improvement Fund	US Department of Transportation Federal Aviation Administration grant to be used for the design to reconstruct runway lighting 03/21.	94,558.00	R	(99,535.00)	C	9/26/2025	10/14/2025	10/16/2025
EMS Fund	Increase revenues due to the annual distribution coming in higher than anticipated. A ventilator will be purchased with the additional funds.	40,000.00	R	(40,000.00)	C	9/26/2025	10/14/2025	10/16/2025
Municipal Transit Fund	NMDOT annual grant, the City was awarded bus finder devices-solar lighting package (\$121,000), a 2025 Chevrolet Silverado 2500 (\$72,312), and ADP hardware (\$11,901). There is a 20% City match.	164,170.40	R	(205,213.00)	C	9/26/2025	10/14/2025	10/16/2025
Lodgers' Tax - Promotional Fund	Re open the Community Concert Association Advertising project from FY25.			(55,000.00)	O	9/26/2025	10/14/2025	10/16/2025
Lodgers' Tax - Non Promotional Fund	Add funds to the Annual HAP Holiday Décor project.			(40,000.00)	O	9/26/2025	10/14/2025	10/16/2025
Lodgers' Tax - Non Promotional Fund	Add funds to the Hockey Rink lighting project due to the high cost of concrete work.			(110,000.00)	C	9/26/2025	10/14/2025	10/16/2025
Golf Pro Shop Fund	Increase revenues and add an Assistant Sports & Rec Coordinator and a full time Pro Shop Attendant.	136,000.00	R	(129,763.21)	L	9/26/2025	10/14/2025	10/16/2025
<b>October</b>								
General Fund - Executive	Add operating funds due to the invasive aquatic bloom; consulted with biologist and environmental engineers and ongoing mechanical removal.			(300,000.00)	O	10/24/2025	11/18/2025	11/24/2025
General Fund - Executive	Add 4 seasonal positions to hire high school students as part of a work-based learning program.			(28,000.00)	L	10/24/2025	11/18/2025	11/24/2025
Capital Projects Fund	Grant received from the NM Department of Finance for the renovations to the museum archive and collections annex. This grant has a city match of \$528,569.	617,142.00	R	(1,145,711.00)	C	10/24/2025	11/18/2025	11/24/2025
GRT Capital Outlay Fund	Transfer out to the Water & Sewer Fund.	(400,000.00)	T			10/24/2025	11/18/2025	11/24/2025
Water & Sewer Fund - Collections	Transfer in from the GRT Capital Outlay Fund and increase capital for a lift station for the Flumes subdivision.	400,000.00	T	(400,000.00)	C	10/24/2025	11/18/2025	11/24/2025
Water & Sewer Fund - Collections	Repair and upgrades to the primary lift station.			(1,000,000.00)	C	10/24/2025	11/18/2025	11/24/2025
Sports Complex Fund	Increase operating to cover the annual cost of the new fiber optic service that was installed at the Sports Complex.			(52,000.00)	O	10/24/2025	11/18/2025	11/24/2025
<b>November</b>								
General Fund - Mayor & Council	Increase salaries for newly elected councilors (4) in January 2026 (Ordinance No. 2025-18, Sec 2-35).			(30,400.00)	L	11/21/2025	12/9/2025	12/11/2025
General Fund - Fire	Donation from The Tractor Supply Company Foundation to be used to purchase EMS supplies.	500.00	R	(500.00)	O	11/21/2025	12/9/2025	12/11/2025
General Fund - Fire	Increase the FD Ambulances (2) project for the purchase and installation of additional equipment.			(100,000.00)	C	11/21/2025	12/9/2025	12/11/2025
General Fund - Public Safety	Donation from Devon to be used to purchase two indoor drones to support our real time crime center initiative.	10,000.00	R	(10,000.00)	C	11/21/2025	12/9/2025	12/11/2025
Capital Projects Fund	Acoustic panels for the new Cascades Senior Center.			(100,000.00)	C	11/21/2025	12/9/2025	12/11/2025
Lodgers' Tax Promotional Fund	Carlsbad Chamber of Commerce - Mainstream Tourism Advertising			(34,000.00)	O	11/21/2025	12/9/2025	12/11/2025
<b>December</b>								
General Fund - Golf Course	Add a caretaker position.			(44,048.00)	L	12/19/2025	1/13/2026	1/27/2026
General Fund - Fire	Donation from Kinetik to be used for cadet training.	15,000.00	R	(15,000.00)	O	12/19/2025	1/13/2026	1/27/2026
Capital Projects Fund	Avalon Village design and engineering.			(300,000.00)	C	12/19/2025	1/13/2026	1/27/2026
Capital Projects Fund	Kircher housing development design and engineering.			(300,000.00)	C	12/19/2025	1/13/2026	1/27/2026

City of Carlsbad, NM  
**Budget Adjustments**  
 FY 2026

Description		Revenues & Transfers		Costs		Approvals		
Fund / Department	Item	Increase (Decrease) to Fund		Labor, Operating, Capital Increase (Decrease) to Fund		Dates		
		Amount	R or T	Amount	L, O, C	Budget Com	Council	DFA
Capital Projects Fund	Infill house on Walnut St.			(250,000.00)	C	12/19/2025	1/13/2026	1/27/2026
Capital Projects Fund	Cascades Senior Center lighting and miscellaneous equipment.			(300,000.00)	C	12/19/2025	1/13/2026	1/27/2026
Water & Sewer Fund - Water	Add funds for the Mckittrick waterline (West Loop Bypass).			(1,500,000.00)	C	12/19/2025	1/13/2026	1/27/2026
Beautification Fund	State of New Mexico Que Linda grant (\$48,000 for labor and \$52,000 for operating).	100,000.00	R	(100,000.00)	O/L	12/19/2025	1/13/2026	1/27/2026
Lodgers' Tax Discretionary Fund	Upgrade electrical service at Halagueno Arts Park.			(500,000.00)	C	12/19/2025	1/13/2026	1/27/2026
<b>January</b>								
General Fund - Projects	Add a project manager position.			(53,713.86)	L	1/23/2026	2/10/2026	2/16/2026
General Fund - Public Safety	Add an animal control officer position.			(34,417.12)	L	1/23/2026	2/10/2026	2/16/2026
DPS-Law Enforcement Retention Fund	Funds received from the NM Department of Public Safety for retention disbursements for police officers who have completed 4, 9, 14 or 20 plus years of employment with a New Mexico agency.	30,430.75	R	(30,430.75)	L	1/23/2026	2/10/2026	2/16/2026
Capital Projects Fund	Grant from the NM Department of Finance for the ARSC Outdoor Rec and Pickleball Court project.	1,455,650.00	R	(1,455,650.00)	C	1/23/2026	2/10/2026	2/16/2026
Capital Projects Fund	Grant received from Permian Strategic Partnership for the purchase of 5 LifePak 35 cardiac monitors to equip CFD ambulances with upgraded technology.	325,000.00	R	(325,000.00)	C	1/23/2026	2/10/2026	2/16/2026
Capital Projects Fund	Increase the Kircher housing development project by the amount of the county contribution.	2,000,000.00	R	(2,000,000.00)	C	1/23/2026	2/10/2026	2/16/2026
Water & Sewer Fund - Water/Sewer	Increase the Kircher housing development project by the amount of the county contribution for water and sewer infrastructure.	2,000,000.00	R	(2,000,000.00)	C	1/23/2026	2/10/2026	2/16/2026
<b>February</b>								
General Fund - Parks	Resurface basketball court at Smith Park.			(80,000.00)	C			
General Fund - Waterpark	Increase operating due to unexpected maintenance and repair costs.			(40,000.00)	O			
General Fund - Planning & Engineering	Refund the GIS technician position and reclassify to an environmental permit technician.			(33,045.41)	L			
General Fund	Increase revenues to reflect actuals.	1,400,000.00	R					
General Fund	Transfer out to the health insurance fund due to the timing of stop loss reimbursements.	(1,000,000.00)	T					
Health Insurance Fund	Transfer in from the general fund and increase operating due to the timing of stop loss reimbursements.	1,000,000.00	T	(1,000,000.00)	O			
Capital Projects Fund	Increase the cemetery irrigation project to install sod, bringing the area back to previous landscape level.			(132,000.00)	C			
Capital Projects Fund	Continue the San Jose Facility Maintenance project.			(1,000,000.00)	C			
Lodgers' Tax Promotional Fund	Carlsbad Downtown Lions Club - Lions Club District Convention advertising.			(5,000.00)	O			
Lodgers' Tax Promotional Fund	Yucca Blossom Trade Days advertising.			(5,000.00)	O			
Lodgers' Tax Non-Promotional Fund	Increase fireworks show (\$10,000) and drone show (\$5,000).			(15,000.00)	O			
Insurance Fund	Insurance reimbursement for Municipal Transit van that was a total loss.	51,457.67	R					

City of Carlsbad, NM  
**Budget Adjustments**  
 FY 2026

Description		Revenues & Transfers		Costs		Approvals		
		Increase (Decrease) to Fund		Labor, Operating, Capital Increase (Decrease) to Fund		Dates		
Fund / Department	Item	Amount	R or T	Amount	L, O, C	Budget Com	Council	DFA
Insurance Fund	Transfer out to the Municipal Transit Fund.	(10,291.53)	T					
Municipal Transit Fund	Transfer in from the Insurance fund to use as a city match for a future van purchase.	10,291.53	T					
Solid Waste Fund	Increase operating for aquatic weed cleanup (\$400,000) and river herbicide (\$330,000).			(730,000.00)	O			

Description			Revenues & Transfers		Costs	
			Increase (Decrease)		Personnel, Operating, Capital	
Fund / Department	Increase/Decrease	Item	Amount	R or T	Amount	L, O, C
<b>August</b>						
General Fund - Planning & Regulation	Increase Capital	Transfer operating funds to the Right of Way acquisition project.			5,232.82	C
General Fund - Planning & Regulation	Decrease Operating				(5,232.82)	O
General Fund - Community Development	Increase Capital	Transfer operating funds to the concession equipment project to purchase a popcorn machine for the Cavern Theatre.			14,000.00	C
General Fund - Community Development	Decrease Operating				(14,000.00)	O
Lodgers' Tax Promotional Fund	Increase Operating	Transfer funds from the City Sponsored Events project to the Fishing Derby Advertising project.			10,000.00	O
Lodgers' Tax Promotional Fund	Decrease Operating				(10,000.00)	O
<b>September</b>						
General Fund - Public Safety	Increase Operating	Transfer capital funds from the Drone and Real Time Response Equipment projects to operating to purchase technology driven intelligence and infrastructure equipment and services through Axon.			162,500.00	O
General Fund - Public Safety	Decrease Capital				(162,500.00)	C
General Fund - Riverwalk Recreation Center	Increase Capital	Transfer capital funds from the Exterior Paint project to the Riverwalk Building Improvement project to complete the surfacing of the first floor gym court.			22,000.00	C
General Fund - Riverwalk Recreation Center	Decrease Capital				(22,000.00)	C
General Fund - Fire	Increase Capital	Transfer operating funds to the Thermal Imaging Cameras project to cover training costs.			4,000.00	C
General Fund - Fire	Decrease Operating				(4,000.00)	O
General Fund - Projects	Increase Labor	Transfer the building permit technician, building official and inspector positions to the Projects department.			522,232.31	L
General Fund - Planning & Regulation	Decrease Labor				(522,232.31)	L
General Fund - Projects	Increase Operating	Transfer operating funds to the Projects department.			20,000.00	O
General Fund - Planning & Regulation	Decrease Operating				(20,000.00)	O
General Fund - Planning & Regulation	Increase Capital	Transfer operating funds to the ROW Acquisition project.			100,000.00	C
General Fund - Planning & Regulation	Decrease Operating				(100,000.00)	O
General Fund - Parks	Increase Capital	Transfer funds from the boat docks project to the tennis courts electrical project.			100,000.00	C
General Fund - Parks	Decrease Capital				(100,000.00)	C
General Fund - Parks	Increase Capital	Transfer park improvement funds to be able to replace the failing splash pad #1 mechanical building at the beach with a prefabricated building.			50,968.54	C
General Fund - Parks	Decrease Capital				(50,968.54)	C
General Fund - Performing Arts	Increase Capital	Transfer excess funds from the Door Replacement project to the Civic Center Flooring project to cover shortfall.			17,679.77	C
General Fund - Facility Maintenance	Decrease Capital				(17,679.77)	C
<b>October</b>						
Water & Sewer Fund - Collections	Increase Capital	Transfer excess funds from several sewer line projects into the annual sewer line upgrades project.			175,095.92	C
Water & Sewer Fund - Collections	Decrease Capital				(175,095.92)	C
Capital Projects Fund	Increase Capital	Transfer excess funds from the golf irrigation, outdoor fitness court and BLM land projects to the firearms training building project.			240,000.00	C
Capital Projects Fund	Decrease Capital				(240,000.00)	C
<b>November</b>						
General Fund - Golf	Increase Capital	Transfer operating funds to purchase a picker attachment.			5,716.75	C
General Fund - Golf	Decrease Operating				(5,716.75)	O
General Fund - Streets	Increase Capital	Transfer funds from the fencing project to the Canal St. traffic signal project.			115,985.32	C
General Fund - Streets	Decrease Capital				115,985.32	C
Capital Projects Fund	Increase Capital	Transfer unused funds from the Type 1 Ambulance project to the Acoustic Panels project.			100,000.00	C
Capital Projects Fund	Decrease Capital				(100,000.00)	C
<b>December</b>						
General Fund - Projects	Increase Labor	Transfer funds from the vacant Systems & Reporting manager position to the Projects department to add a Building Inspector position.			75,254.80	L
General Fund - Finance	Decrease Labor				(75,254.80)	L
General Fund - Public Safety	Increase Capital	Transfer labor funds to the PD 4th floor remodel project.			300,000.00	C
General Fund - Public Safety	Decrease Labor				(300,000.00)	L
General Fund - Community Development	Increase Capital	Transfer funds from the shuttle cart project to the plotter project.			10,000.00	C
General Fund - Community Development	Decrease Capital				(10,000.00)	C

Description			Revenues & Transfers		Costs	
			Increase (Decrease)		Personnel, Operating, Capital	
Fund / Department	Increase/Decrease	Item	Amount	R or T	Amount	L, O, C
Sports Complex Fund	Increase Capital	Transfer funds from the artificial turf project to the sports complex road project due to the quote coming in higher than budget.			100,000.00	C
Sports Complex Fund	Decrease Capital		(100,000.00)			C
Lodgers' Tax Discretionary Fund	Increase Capital	Transfer funds from the Par 3 lights project to the golf course restrooms project to cover shortfall.			8,218.14	C
Lodgers' Tax Discretionary Fund	Decrease Capital		(8,218.40)			C
<b>January</b>						
General Fund - City Clerk	Increase Capital	Transfer unused funds from closed projects to the City Clerk's department for the purchase of a vehicle.			45,000.00	C
General Fund - Multiple Departments	Decrease Capital		(45,000.00)			C
Lodgers' Tax Discretionary Fund	Increase Capital	Transfer funds from the Par 3 lights project to the golf course restrooms project to cover shortfall.			130,000.00	C
Lodgers' Tax Discretionary Fund	Decrease Capital		(130,000.00)			C
EMS Fund	Increase Operating	Transfer leftover funds from the Cardiac Monitors and Ventilator project to purchase K9 rescue kits and Finger Thoracostomy Training equipment.			16,356.00	O
EMS Fund	Decrease Capital		(16,356.00)			C
<b>February</b>						
General Fund - Library	Increase Capital	Transfer leftover funds from the library vehicle project to the fire alarm system project.			16,191.00	C
General Fund - Library	Decrease Capital		(16,191.00)			C
General Fund - Fire	Increase Capital	Transfer funds from the Fire Station 2 Restrooms project to the Fire Station 3 Restrooms project.			141,502.30	C
General Fund - Fire	Decrease Capital		(141,502.30)			C
General Fund - Fire	Increase Capital	Transfer operating funds to capital to purchase a tire changer.			11,500.00	C
General Fund - Fire	Decrease Operating		(11,500.00)			O
General Fund - Garage	Increase Operating	Transfer leftover funds from the tennis courts electrical project to operating due to the unexpected expense of renting a forklift.			20,000.00	O
General Fund - Electrical	Decrease Capital		(20,000.00)			C
General Fund - Streets	Increase Capital	Transfer leftover funds from the tennis courts electrical project and wash station project to purchase a forklift for Public Works.			85,000.00	C
General Fund - Electrical / Community Service	Decrease Capital		(85,000.00)			C
General Fund - Public Safety	Increase Capital	Transfer leftover capital and labor funds to purchase a vehicle for animal control.			100,000.00	C
General Fund - Various Departments	Decrease Capital/Labor		(100,000.00)			C/L
Water & Sewer Fund - Water	Increase Operating	Transfer capital funds to operating for the purchase of 20 tablets and covers to be used for asset management for utilities.			13,355.37	O
Water & Sewer Fund - Water	Decrease Capital		(13,355.37)			C
Sports Complex Fund	Increase Capital	Transfer funds from the artificial turf project to the soccer fields project.			100,000.00	C
Sports Complex Fund	Decrease Capital		(100,000.00)			C